Maharashtra State Council Of Examination , Pune
OBJECTIVE QUESTION
FINAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - '602'

SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	An internet mail message has _____ parts	2	3	4	5	A	A
2	Analytical engine could perform_____	Graphics	Calculations	Multimedia	None of these	B	B
3	ANSI stands for	New Small Integrat	ational Small Institu	National Standard	None of these	C	C
4	Arithmetical process on information provided by input unit is done by --------- unit	Arithmetic & Logic	Logic	Control	Output	A	A
5	Arrow keys is also called as _____	Combination	Navigation	Addition	Changing	B	B
6	After clicking on_____in document resizing handles are appeared around it	Picture	Paragraph	text	scroll bar	A	A
7	After Clicking with mouse on top area of column in Table _____ Will get selected.	Row	Column	Cell	Table	B	B
8	All the letters of selected matter are converted to small cases with____	Upper case	Lower case	Toggle case	change case	B	B
9	Alt+___ used for to close the active window.	F1	F4	F3	F5	B	B
10	Alt+P key is used for____	View tab active	home tab active	ge Layout Tab Acti	Data tab Active	C	C
11	Help option is available in _____ Menu	Insert	File	View	Tools	B	B
12	How many kinds of Alignment are available in MS-Excel.	3	5	6	4	C	C
13	How many types of Orientation are available in MS-Excel?	One	Two	Three	Four	B	B
14	How many types of horizontal alignments are possible in MS Excel 2019 ?	4	3	2	alignments can no	B	B
15	How many types of vertical alignments are possible in MS Excel 2019 ?	1	2	3	4	C	C
16	From following which is not Presentation view?	Normal	Slide Master	Slide Sorter	Notes Page	B	B
17	From which menu you can access picture, Chart, Clip art etc. in PowerPoint?	View	Design	Home	Insert	D	D
18	From which tab we can insert a audio?	Home	View	Insert	Review	C	C
19	From which tab we can insert a SmartArt?	Insert	Home	View	Review	A	A
20	From which tab we can insert a video?	Home	Insert	Review	View	B	B
21	…….. Software is a software that basically makes the computer work.	System	Application	Virtual	Compiler	A	A
22	……..is an application software.	Windows	Linux	Unix	Spreadsheet	D	D
23	……..is measured in pixels.	Computer memory	Speed of RAM	Size of CPU	Screen resolution	D	D
24	……..co mputers work on bits.	Analog	Digital	Virtual	Rational	B	B
25	25MB attachment can be send through ____	Gmail	Google	Word	PowerPoint	A	A